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Strategy Associate for Data and Innovation

NYC CAREERS NEW YORK, NEW YORK STATE

STRATEGY DATA DATA COMMUNITY CHILDREN ACS TEAM STAKEHOLDERS DESIGN DEVELOPS CHILD WELFARE WELFARE STRATEGY

The Administration for Children's Services (ACS) protects and promotes the safety and well-being of New York City's children and families by providing child welfare, juvenile justice, and early care services. In child welfare, ACS contracts with private nonprofit organizations to support and stabilize families at risk of a crisis through preventive services and provides foster care services for children not able to safely remain at home. Each year, the agency's Division of Child Protection responds to more than 50,000 reports of suspected child abuse or neglect. In juvenile justice, ACS manages and funds services including detention and placement, intensive community-based alternatives for youth, and support services for families. ACS is also a key part of NYC's early childhood and education continuum, providing child care assistance to thousands of child welfare involved and low-income children so they can access safe, affordable, quality care.

The NYC Administration for Children's Services is seeking an outstanding candidate to serve as a Strategy Associate for Data and Innovation to join the Strategic Initiatives Team within the Division of Prevention Services (DPS). DPS and its network of contracted providers deliver community-based services across NYC to improve safety, wellbeing, and permanency for thousands of families each year. Strategic Initiatives Team (SIT) is a nimble, collaborative team that uses research, analytics, and human-centered design-thinking to spearhead high-level, highly-visible initiatives that require collaboration with our major stakeholders. The team supports internal and external projects and stakeholders as thinkers, planners, managers, and all-purpose problem-solvers. Sample responsibilities include: conducting research, writing reports and presentations, facilitating multi-stakeholder learning communities, supervising and coaching staff, as well as producing, analyzing and synthesizing data reports to enhance provider agencies' capacity to deliver comprehensive and robust services and improve performance goals.

Reporting to the Senior Adviser for Data and Innovation, the Strategy Associate will be part of a dynamic leadership team charged with the following key functions and responsibilities:

- Supports the Division areas on strategy, design, development, implementation, monitoring, and improvement of programs and projects, both internally and externally
- Develops innovative strategies for improving service delivery and collaboration among providers, including design thinking, behavioral science, and continuous improvement.
- Develops approaches for direct community engagement and facilitate meaningful participation of community members and stakeholders in program planning, design, and launch.
- Engages with key internal and external stakeholders, community members, and others to ensure strategic alignment of community investments and the development of shared aims at the neighborhood level.
- Provides technical assistance and individual guidance to programs in utilizing data to inform programmatic improvements, generate best practices, and build on lessons learned.

- Analyzes performance indicators and other statistical data concerning service delivery in preventive services programs to identify opportunities for improvement and collaboratively develops strategies to enhance performance.
- Collects ongoing data and synthesizes findings in order to inform program planning, development and continuous quality improvement.
- Responds in a timely way to a variety of analytic and informational ad hoc requests from both internal and external stakeholders.
- Performs analytic tasks, using both individual or case level data as well as aggregate data. This may include collaborating with internal analysts to query data, conduct analyses and develop reports using basic quantitative methods.
- Provides written and graphic summaries of key issues and analytic findings to inform strategic planning and quality improvement.
- Plays an active role in strategic planning by providing data and research to inform policies and programs
- Develops and produces data measures related to implementation and ongoing management of evidence-based model programs.
- Analyzes data from various City and State data systems to inform impact of policy changes.
- Works closely with other ACS divisions including: Child Protection, Family and Child Wellbeing, Policy, Planning, and Measurement, and Family Permanency Services;
- Completing data collection, management, analysis, reporting, data visualization development, asset mapping, and other qualitative and quantitative data / analytic tasks necessary to inform planning, coordination, access, fidelity, and progress toward implementation/outcome goals.

Minimum Qual Requirements

1. A baccalaureate degree from an accredited college and two years of experience in community work or community centered activities in an area related to the duties described above; or
2. High school graduation or equivalent and six years of experience in community work or community centered activities in an area related to the duties as described above; or
3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least one year of experience as described in "1" above.

Additional Information

Section 424-A of the New York Social Services Law requires an authorized agency to inquire whether a candidate for employment with child-care responsibilities has been the subject of a child abuse and maltreatment report.

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.

This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.

To Apply

APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY USING ONE OF THE OPTIONS BELOW:

For current city employees, go to Employee Self Service (ESS), Recruiting Activities, Careers and search for Job ID# 551965

For all other applicants go to www.nyc.gov/careers and search for Job ID#551965 Click on the "Apply" button.

If you do not have access to a computer, most public libraries have computers available for use.

Only candidates selected for an interview will be contacted.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.